

CUMANN CAMOGAIOCHTA CILL DARA

MION RIALACHA

EANAIR 2011

Committee's

1. In accordance with rule 6.4 of An Treorai Oifigiuil, Kildare County Board shall elect the following sub-committees – Transfers, Hearings and Disciplinary subcommittee, Development subcommittee, Referees subcommittee, Fixtures subcommittee, Finance & Fundraising subcommittee and a PRO subcommittee.

(a) Transfers, Hearings and Disciplinary Sub Committee

Terms of Reference

The function of the Transfers, Hearings & Disciplinary subcommittee shall be (in accordance with the relevant rules of An Treorai Oifigiuil) to hear and adjudicate on objections and to independently investigate irregularities & have autonomy to suspend, fine or disqualify clubs or individuals for breaches of the Rules of the Association or any bye-laws made there under in accordance with the Disciplinary code.

- (i) The committee shall act in accordance with the procedures agreed and issued by Ardcomhairle.
- (ii) The committee shall consist of no less than 7 elected voting members.
- (iii) The committee shall elect both a chair and a secretary
- (iv) The committee shall not comprise of more than one voting member from the same home club.
- (v) Voting members shall exclude themselves from attendance, discussion or voting in matters relating to their home club, supporters or players.
- (vi) Decisions to be recorded and proper minutes maintained.
- (vii) The county board executive may appoint one ex-officio member to the committee, who will not have voting rights but will be charged with monitoring that all decisions are in accordance with An Treorai Oifigiuil, Association & county rules or bye-laws.

(b) Development Sub Committee

Terms of Reference

The function of the Development subcommittee shall include:

- (i) The committee shall act in accordance with recommendations agreed and issued by Ardcomhairle

- (ii) The committee shall consist of no less than 3 members, including the County Development officer and the liaison officer.
- (iii) The county board may appoint additional members with relevant expertise
- (iv) The committee will be chaired by the County Development officer and shall elect a secretary
- (v) To assist and offer advice to existing clubs and to promote new clubs within the county.
- (vi) To co-ordinate and implement plans for Camogie Development in the county, including the County Development Plan.
- (vii) To liaise with the Regional Development Officer.
- (viii) Decisions to be recorded and proper minutes maintained

(c) Referees Sub Committee

Terms of Reference

The functions of the Referees subcommittee includes the following

- (i) To maintain a register of all certified referees and standard of qualification within the county.
- (ii) To appoint referees for fixtures when directed to do so by the county board or its executive.
- (iii) To ensure that all referees comply with the camogie associations' rules & bye laws.
- (iv) To report issue's relating to referee's to the county board executive.
- (v) To organise training courses & updates for the different grades of referee's within the county.
- (vi) Decisions to be recorded and proper minutes maintained
- (vii) The committee must
 - (a) Consist of no less than 3 members, two of which shall be elected by the county board.
 - (b) The fixtures subcommittee may appoint one member.
 - (c) The county board may appoint additional members with relevant expertise.

(d) Fixtures Sub Committee

Terms of Reference

The Functions of the Fixtures subcommittee shall include the following

- (i) Preparation and issue of annual fixtures list in advance of the playing season.
- (ii) Monitoring of fulfilment and completion of fixtures and competitions.
- (iii) Report monthly to the county board providing League & championship tables
- (iv) To liaise with other committee's as required and to ensure the update of the county website.
- (v) The committee shall draw up the fixtures for the year taking into account College, School exams and county fixtures.

- (vi) The fixtures committee shall consist of no less than 5 people, one of which may be nominated by the county board executive, remaining positions shall be elected by the county board.
- (vii) The fixtures committee will elect its own chair & secretary
 - i. Decisions to be recorded and proper minutes maintained
 - ii. Decisions shall be allowed by electronic format
 - iii. Decisions must be by majority vote

(e) Finance & Fundraising Sub Committee

Terms of Reference

The functions of the Finance subcommittee shall include the following

- (i) The Finance & fundraising committee shall be comprised of a Chairperson, (who may be the treasurer) the treasurer of the County Board and no less than 2 other elected members.
- (ii) Functions of the Finance/Fundraising Committee
 - i. Establishment of procedures for processing of payments approved by the County Board.
 - ii. Presentation, monthly (via treasurer) to the County Board of a statement of Income and Expenditure and resulting financial position of the Board.
 - iii. Arranging that bank statement is furnished on a quarterly basis at least, to the Chairperson of the County Board.
 - iv. Ensuring that the financial management practices of the county are in accordance with Rules 22 to 22.4 of An Treorai Oifigiuil.
 - v. Liaising with PRO and Development sub Committee regarding selected fund-raising activities.
 - vi. Arrangement in conjunction with fixtures subcommittee for the collection of gate receipts when directed to do so by the county board or executive officers.
 - vii. Decisions to be recorded and proper minutes maintained

(f) PRO Sub Committee

Terms of Reference

- (i) The PRO committee shall be comprised of the County PRO, County Chairperson, County Secretary, County Development Officer and not less than 2 other elected members.
- (ii) The functions of the committee shall be
 - i. Promoting the activities of Kildare camogie within the wider community and media.
 - ii. Ensuring the maintenance and update of the county website.
 - iii. To liaise with other committee's and bodies as required.

2. Subsidiary Committee's

Juvenile Subsidiary Committee

Terms of Reference

The functions of the Juvenile subsidiary committee are in accordance with rule 33.10 of An Treorai Oifigiuil

- (i) To organise game activities for all players age U12 which are
 - i. Child centred

- ii. Small sided games
- iii. Development appropriate
- iv. Provide all players with meaningful playing time
- (iii) To liaise with other committee's as required, to ensure the promotion of camogie within the county and the update of the county website.
- (iv) To refer any breaches of An Treorai Oifigiuil, within 3 days of any suspected breach being brought to their attention to the county board executive committee.
- (v) The committee shall consist of no less than 5 elected members.
- (ii) The committee shall elect a chair and secretary.
- (vi) The committee may nominate a delegate to the county board.
- (vii) Decisions to be recorded and proper minutes maintained

Executive Committee

3. The Executive Committee shall be comprised of the following Officers
- Cathaoirleach of County Board (Chairperson)
 - Leas-Cathaoirleach of County Board (Vice-Chairperson)
 - Runai of County Board (Secretary)
 - Leas-Runai of County Board * (Vice-secretary)
 - Cisteoir of County Board (Treasurer)
 - Leas-Cisteoir of County Board * (Vice-Treasurer)
 - Claraitheoir of County Board (Registrar)
 - PRO of County Board
 - Children's Officer of County Board
 - Development Officer of County Board
 - Delegates to Leinster council
 - County fixtures secretary *
 - Liaison Officer (to liaise with other codes within Gaelic family of other relevant authorities)*
 - Equipment officer*
 - (i) The Functions of the Executive Committee (as delegated by County Board – Rule 6.4(i) of An Treorai Oifigiuil) shall include
 - i. Administration and control of all club competitions.
 - ii. Ensure collection of gates at camogie matches.
 - iii. Responsible for County Teams.
 - iv. Entry to all competitions (as approved by County Board).
 - v. Appointment of a sub committee to secure the team management & selectors of all county teams, these managers & selectors will be ratified by the county board
 - vi. All arrangements ancillary to functions of selectors/coaches.
 - vii. Eligibility of players.
 - viii. Finance – recommending routine payments to County Board for processing.

County Teams and County Player of the Year

4. All County team captains shall be picked by the team management.
5. A Committee to include Junior County Team Manager, an Official of the County Board and Junior County Selector to be set up to choose County Player of the Year.
6. No County Player can act as a selector for the County Team they are involved with as a player.
7. A Committee to include Under 16 County Team Manager, an official of the County Board and an Under 16 County Selector, to be set up to choose Young Player of the Year.

Fixtures and Competitions

8. That all Championship draws shall be made at full County Board meeting not later than the May County Board Meeting each year, with the exception of the under 18 and under 21.
9. The number of leagues to be held in a given year will be determined by the number of teams available to play in that year. With exception to Senior and Junior League no additional grades shall be formed without three teams or more.
10. The County Board shall at its first meeting in January decide on the number of Competitions to be run and their structure for the coming season.
11. At adult level, there shall be three championship grades – senior, intermediate and junior. An Intermediate championship shall only be played where sufficient teams are available to form an Intermediate league in that year.
12. Senior, intermediate and junior club leagues to proceed unless a pitch or referee is unavailable or there is club bereavement. League games are not deferred on the basis that the County Junior team is involved in competition.
13. That all competitions up to under 16 be completed by the end of October annually.
14. Any club entering a team in more than one championship grade, who for whatever reason, wish to withdraw from one championship, must withdraw the team at the lowest grade and field in their substantive grade competition.

15. The 1st round of higher grade championships is played before other grades commence.

Grading

16. A Junior team shall not be graded Intermediate or an Intermediate team shall not be graded Senior until they have won their respective Championships for two consecutive years or two out of three years.
17. In Championship, players who play above their grade shall be automatically graded at that higher level, with the exception of bye-law 25, amalgamation bye-law.
18. Request for regrading shall be submitted in writing to the County Board Secretary not later than seven days before the March County Board Meeting.
19. Decisions on regrading shall be made by open vote at the County Board.
20. Decisions on grading shall be made the fixtures committee subject to ratification by open vote at the county board

Referees

21. Referees' expenses shall be paid on the day of all matches by the home team, with the exception of county finals, unless instructed otherwise by a decision of the county board executive

Registration

22. (a) Club affiliation fee will be in accordance with An Treorai Oifigiuil (a proportion of which is passed on to the Leinster Camogie Council).
 (b) Registration fees shall be set by a decision of the county board at the January county board meeting and be paid annually to Kildare County Board. These fees must be paid in advance of clubs participating in any competition under the auspices of Kildare Camogie County Board.
 (c) Competition fees: - These fees are to be paid separately in advance of participation in a competition. Competition fees to be set annually by a decision of the county board
23. Any club entering more than one team in the same championship competition should name the first 15 players in each team before the first round of the championship competition. The names should be given to the County Registrar or in the absence of one to the County Secretary. No interchanging of players shall be allowed except that of substitutes who have not played already.
24. Any club entering a team in more than one championship grade must provide a list of 15 players for the higher grades, for the March County Board meeting where regarding is considered.

Amalgamation

25. In accordance with rule 28.5, 28.6 & 28.7 of An Treorai Oifigiuil
 Where one or more club/clubs has insufficient players to compete in a particular competition and it has/have player/players who wish to play in that competition with another club that/those club(s) should, after agreement with the club in question,
- a) Notify the Board of its situation and obtain approval
 - b) Name the club with which its player/players wish to play
 - c) Submit the names of the players

The main team in the amalgamation i.e. the club with the greatest number of players is allowed to use its own colours, unless otherwise agreed between the clubs involved.

The name of this amalgamated tem shall be agreed by the teams involved.

The clubs may decide to:

Use the name of the main club.

Use the names of the clubs involved.

Use a name that covers the area/district of the clubs involved.

Ratified at the County Board Meeting January 2011

Signed: Chairperson.....